

**USACE FINANCE CENTER  
BIWEEKLY REPORT  
PERIOD ENDING 30 MAY 2003**

**CEFMS:**

a. Nita Clower attended the DFAS Customer Service Conference in Denver, CO, May 12-15. One of the main subjects covered was the increasing amount of employee debt owed to the employer and the need to significantly reduce the debt. DFAS also emphasized they were responding to problems as quickly as possible with the staff they have currently available. USACE was well represented with Customer Service Representatives in attendance from all sites.

b. We are in the final testing phase for the new screen to record accounts payable with no corresponding obligation. We have developed transaction register and cost ledger updates. We plan to release the modification the end of May 2003. This modification and addition of the new screen is the result of an audit finding by DODIG.

c. We released a new report, which will include unliquidated balances for all military obligations. The UFC has received data calls requesting this information, and because obligation\_line\_item and rf\_operations tables are not date stamped, it was difficult to retrieve this information for previous months. The new report will ensure more accurate information concerning unliquidated obligation balances.

d. We modified the appropriation financial data trigger to keep the appropriation date fields in customer order item correct. This is the expiration date of the funds cited on reimbursable orders. CEFMS year-end closing programs use the expiration dates in customer order item to determine which orders should be written down. This change will ensure accurate expiration dates in customer order item, and correct problems with customer orders not written off correctly.

e. We had a one-day meeting with representatives from the UFC Travel Division to demonstrate the new disbursing screens in CEFMS that will replace the requirement to e-mail the Integrated Army Travel System (IATS) travel reimbursement computation. We demonstrated the new screens

that displays the detailed data received back from IATS. We also reviewed the changes and new remarks required when a travel settlement amount is modified after downloading the computation from IATS to CEFMS. During the visit we also worked on problem with the IATS conversion to Windows. The UFC has worked closely with DFAS-IN representatives to determine why certain processes were not working in the new IATS Windows version. We have also continued to submit test data, research problems and determine the best solution to ensure a smooth transition to the Windows IATS.

f. We determined CEFMS allowed travel to be certified by users without the proper certification authority. We plan to create a new role for Travel Funding Certification to allow USACE activities to grant the role to all travel certifiers.

## II. PROBLEM REPORTS/IMBALANCES:

a. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	703	699
Priority #1 Problem Reports	61	62

Received 185 new problem reports and completed 181 problem reports.

b. Database Imbalances on our 61 Production Sites:

# of Imbalances	<u>This Report</u>	<u>Last Report</u>
None	52	43
One	4	6
Two	2	4
Three	0	5
Four	2	1
Six	0	2
Nine	1	0

### III. ACCOUNTING OPERATIONS:

#### NUMBER AND LOCATION OF ONBOARD PERSONNEL:

<u>LOCATION</u>	<u>ONBOARD</u>
MILLINGTON	249
HUNTSVILLE	22
USACE HQ	1
<u>DA INTERN</u>	<u>1</u>
TOTAL	273

#### DISBURSING WORKLOAD DATA:

<u>PAYMENT</u>	<u>CURRENT MONTH</u> <u>May 01 - May 28</u>	<u>YEAR TO DATE</u> <u>Oct 01 - May 28</u>
BY CHECK:		
Checks Issued	13,551	106,143
Percent of Total	14%	15%
Dollar Amount	\$123,740,802	\$979,891,026
BY EFT:		
Transfers Made	49,268	347,841
Percent of Total	86%	85%
Dollar Amount	1,007,430,916	\$7,080,355,475

### IV. OTHER UFC ISSUES:

a. Our facility and safety manager attended annual focus group meetings conducted by Naval Support Activity Mid-South public works and emergency operations offices on 22 May. Topics related to our building included a new roof in out years and interim repairs until that time; repairs to corridor lighting projected to begin within the next two months; and replacement of exterior doors due to continuing problems with automatic door opening hardware. Disaster preparedness topics included a new Disaster Preparedness Manual, move of the emergency operations center, and upcoming terrorist threat drills.

b. Based on the USACE management control plan issued 12 May, we have developed the FY03 UFC Management Control Program. Our plan includes twenty-five evaluation areas with checklist reviews to be completed by respective UFC organizations by 30 June. We have also initiated annual management control training for managers again using web-based PowerPoint presentations.

c. We formulated the FY04 operating budget based on established criteria. The budget will be used to develop estimated cost distributions to supported sites for inclusion in the FY04 Consolidated Command Guidance.

d. Representatives from our Cash Reports and Civil Reports Divisions are scheduled to attend an Accountability Code Conference with DFAS and Treasury FMS Staff on 17 June 2003 at the Department of Treasury. We will discuss the GWA modernization project on the elimination of the FMS 1219/1220 reporting, as they currently exist. This will give the Corps an opportunity to discuss the types of transactions that are unique on the Corps FMS 1219 reports. This conference will focus on the military side and DFAS reporting. Our attendance will give us important information on how the Corps will manage the changes on the Civil side.

e. We plan to convert to the Windows version of the Integrated Automated Travel System (IATS) on 7-8 June. The UFC has been designated as a Software Acceptance Test site for the new version. We will receive additional training and assistance during the acceptance test.

f. GPS Information Guidance Corporation is now a part of the CEEMIS GUI 8i conversion initiative. They will be responsible for programming phase 2 and 3 of the conversion plan. We met with the contractor on 28 May and discussed the work requirements. The phase 1 conversion, which includes all upward financial reports for Military, Civil and Revolving Fund is in the final test phase and we plan to parallel test for the June month-end and quarterly reports.